

# REGISTRATION FORM 2011-2012



"Where kids love to learn and learn to love"

**Check desired class:**

- |  |  |
|--|--|
| <input type="checkbox"/> Older 2's Class (2 ½ by Aug. 31 <sup>st</sup> )         | Tues/Thurs 9:30-11:30 (\$150.00)         |
| <input type="checkbox"/> 3's Class (3 by Aug. 31 <sup>st</sup> )                 | Mon/Wed 9:15-11:45 (\$190.00)            |
| <input type="checkbox"/> 3's Class w/ Lunch Bunch (3 by Aug. 31 <sup>st</sup> )  | Mon/Wed 9:15-1:00 (\$240.00)             |
| <input type="checkbox"/> 3's Class (3 by Aug. 31 <sup>st</sup> )                 | Tues/Thurs 9:15-11:45 (\$190.00)         |
| <input type="checkbox"/> 3's Class w/ Lunch Bunch (3 by Aug. 31 <sup>st</sup> )  | Tues/Thurs 9:15-1:00 (\$240.00)          |
| <input type="checkbox"/> 4's Class (4 by Aug. 31 <sup>st</sup> )                 | Mon/Wed/Fri 9:15-11:45 (\$240.00)        |
| <input type="checkbox"/> 4's Class w/ Lunch Bunch (4 by Aug. 31 <sup>st</sup> )  | Mon/Wed/Fri 9:15-1:00 (\$315.00)         |
| <input type="checkbox"/> Pre-k Class (4 by May 31 <sup>st</sup> )                | Mon/Tues/Wed/Thurs 9:15-11:45 (\$320.00) |
| <input type="checkbox"/> Pre-k Class w/ Lunch Bunch (4 by May 31 <sup>st</sup> ) | Mon/Tues/Wed/Thurs 9:15-1:00 (\$420.00)  |

Once a week Lunch Bunch offered for 3's, 4's, and Pre-k students (\$25.00/month)

**\*\*\$150.00 Registration Fee plus May's tuition is due at time of registration\*\***

Child's Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ Circle: Male or Female

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Father's Name \_\_\_\_\_

Mother's Name \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Pager \_\_\_\_\_

Pager \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Language spoken at home: \_\_\_\_\_ Child resides with: Mother Father Both Parents

Alternate address of other parent: \_\_\_\_\_

How did you hear about us (friend, web, newspaper ad, Kids Concert etc.): \_\_\_\_\_

Name of SHLP parent who referred you: \_\_\_\_\_

Office Use Only			
Student Name: _____	Class Assigned: _____	Date Received: _____	
Circle one: Current Student      Sibling	Church Member/Alumni	Open Enrollment	
Total Check Amount: _____	Check #: _____		
Wait List For: _____	Withdrawal Date: _____	Deposit Returned: _____	

**Medical and Personal Information**

Child's doctor \_\_\_\_\_ Phone \_\_\_\_\_ Hospital preference \_\_\_\_\_

Does your child have any life threatening allergies? \_\_\_\_\_ To what? \_\_\_\_\_

Are there any health concerns or conditions that we should know about ? (such as speech delays, ADD/HD, hearing challenges, etc.)

\_\_\_\_\_  
\_\_\_\_\_

List other children in the home and their ages \_\_\_\_\_

Are you an active member of Sammamish Hills Lutheran Church? (Circle one) Yes No

Home Church/Church affiliation \_\_\_\_\_

Are you interested in learning more about Sammamish Hills Lutheran Church? (Circle one) Yes No

**Consent to Photograph**

I give permission for my child to be included in pictures and videos connected with the school program. Sammamish Hills Preschool does not publish pictures in newspapers or other media without separate permission being given by the parent.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Financial Agreement with Sammamish Hills Lutheran Preschool**

**Enrollment:**

1. All past due tuition must be paid before registration for the 2011-2012 school year.
2. The non-refundable registration fee of \$150 plus a pre-payment for May's tuition must be paid at the time of registration.
3. All completed enrollment forms must accompany the fees at the time of registration.
4. **If a child is withdrawn after June 15, 2011 the tuition deposit (May 2010) is not refundable unless the space is able to be filled by June 30, 2011.**

**Tuition Payments:**

1. I understand that the monthly tuition is due on the 1st of each month and that an additional \$25.00 will be charged on payments received after the 10th of the month, unless prior arrangements have been made with the director. Payments may be mailed directly to the school or deposited in the "tuition box" at school by the 10<sup>th</sup> of the month in order to avoid a late fee. Account balances must be paid in full each month unless prior arrangements have been made with the director.
2. I agree to pay a \$25.00 service fee on any returned checks.
3. Refunds or credits cannot be given for absences, illness, vacations or school closures due to weather or emergency situations. Tuition will not be pro-rated for any regularly scheduled absence during any school month.
4. The deposit may only be credited toward the May 2012 tuition, and may not be used to pay tuition for any other month of preschool.

**Withdrawal During the School Year: (PLEASE READ CAREFULLY)**

1. To withdraw from SHLP I agree to notify the director by completing an "Early Withdrawal Notification" form 30 days prior to withdrawal date. If the space is filled within 30 days, my tuition deposit will be refunded. If the space remains unfilled after the 30 day notification period the tuition deposit will not be refunded.
2. There will be no refund of the current month's tuition if a child has been enrolled for any part of the month.
3. I understand that the deposit may not be applied to any previous month's tuition, other than May 2012.

**I have read the above policy and agree to comply with the terms as stated.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ I would like to receive information regarding SHLP's "Guardian Angel" Tuition Assistance Program