

Title: Preschool Teacher, Assistant Teacher Pre-K

Sammamish Hills Lutheran Preschool, a non-profit preschool located on the Sammamish Plateau, is seeking an assistant teacher for our Pre-K Class to begin late August 2010. Sammamish Hills Lutheran Preschool is well established with a commitment to excellent teachers, small class sizes, developmentally appropriate curriculum and teaching about the love of Jesus.

This is a part time position. Hours are Monday-Thursday from about 8:45-12:15. Class runs from 9:15-11:45.

### **Job Summary**

Provide a loving and nurturing environment that is safe, comfortable and healthy in order to enhance children's growth and development that is age appropriate.

### **Qualifications and Experience**

*Must have:*

- High School Diploma
- Active membership in a Christian church

*Minimum Qualifications:*

- Must be 18 years of age
- Experience working with children between the ages of 2 ½ and 5 and/or training/education in Early Childhood Education
- Pass WSP Background Check
- Current STARS 20 hour basic training or working towards it

### **Major Responsibilities**

- Assist the lead teacher in supervising, directing and mentoring children during preschool classes.
- Help maintain the safety of the classroom.
- Support the Christian environment of Sammamish Hills Lutheran Preschool
- Serve as Lead when Lead Teacher is absent.
- Assist in curriculum implementation and organization.
- Assist in preparing lessons, activities and crafts in coordination with the Lead Teacher.
- Assist in organizing the classroom and purchasing supplies (to be reimbursed) as needed.
- Assist with set-up and clean up (daily and start of school year)
- Participate in organizational meetings including: Monthly staff meetings
- Attend workshops and classes to keep abreast of current research and practices in Early Childhood Education.
- Work with the director and fellow teachers to support all of the preschool's programs and policies.
- Attend preschool "social" events such as: Back to School BBQ, Pumpkin Carving Night, Christmas Program, Spring Celebration etc.

**Conditions For Employment:**

- Pass background check by the Washington State Patrol
- Maintain current CPR/First Aid training and STARS certification

**Compensation**

\$12-16 will be determined depending on experience. Paid months are from the end of August to late May. There are no benefits offered with this part time position. Assistance for continuing education is included plus additional paid monthly preparation time.

TO APPLY: Please email cover letter and resume to Kristine Meyer at [kristine@shlc.org](mailto:kristine@shlc.org) or fax to 425-392-7897. No phone calls about this posting please.

We are accepting resumes until the job is filled. Application will then be sent to selected candidates. Interviews will be set up with qualified candidates.